

**CHAMPION'S RESERVE
COMMUNITY DEVELOPMENT DISTRICT**

1 September 7, 2018 Minutes of the Regular Meeting, Audit Committee Meeting & Public Hearing

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3 Minutes of the Regular Meeting, Audit Committee Meeting & Public Hearing

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5 The Regular Meeting, Audit Committee Meeting & Public Hearing of the Champion's Reserve
6 Community Development District was held on Friday, September 7, 2018 at 10:00 a.m. at The
7 Lakeland Public Library Larry R. Jackson Branch, located at 1700 N. Florida Avenue Lakeland, FL
8 33805.

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11 **1. CALL TO ORDER/ROLL CALL**

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13 Debby Nussel called the Regular Meeting, Audit Committee Meeting & Public Hearing of the
14 Board of Supervisors of the Champion's Reserve Community Development District to order on
15 **Friday, September 7, 2018 at 10:00 a.m.**

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17 Supervisors Present and Constituting a Quorum at the onset of the meeting:

18 Eric Davidson Vice Chairman
19 Debby Nussel Supervisor
20 Shawndel Kaiser Supervisor

21
22 Staff Members Present:

23 Debby Nussel Meritus

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25 There were no members of the general public in attendance.

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28 **2. PUBLIC COMMENT ON AGENDA ITEMS**

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30 There were no public comments on agenda items.

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33 **3. RECESS TO AUDIT COMMITTEE MEETING**

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35 Mrs. Nussel directed to the Board to recess to the Audit Committee Meeting.

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38 **4. AUDIT COMMITTEE MEETING**

39 **A. Call to Order/Roll Call**

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41 Audit Committee Members Present:

42 Eric Davidson
43 Debby Nussel
44 Shawndel Kaiser

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46 Mrs. Nussel called the meeting to order and stated that the meeting was advertised.

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48 **B. Appoint Chairman**

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50 Supervisor Davidson was appointed Chair of the Audit Committee.

51

52 **C. Selection of Criteria for Evaluation of Proposals**

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54 The Committee discussed and would like the scoring as part of the evaluation.

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56 **D. Determine Date, Time and Location; RFP Required**

57

i. Consider Notice of Request for Proposals for Audit Services

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59 The RFP will be due on October 29, 2018.

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61 **E. Consider Sending RFP to Interested Firms**

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F. Determine Date of Next Committee Meeting

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64 The next Audit Committee meeting will be on November 7, 2018 at 11:00 am at the Lakeland
65 Public Library.

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68 **5. RETURN AND PROCEED TO PUBLIC HEARING**

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70 Mrs. Nussel directed the Board to return and proceed to the Public Hearing.

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73 **6. PUBLIC HEARING ON ADOPTING PROPOSED FISCAL YEAR 2019 BUDGET**

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A. Open Public Hearing on Adopting Fiscal Year 2019 Budget

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76

MOTION TO: Open the public hearing.

77

MADE BY: Supervisor Davidson

78

SECONDED BY: Supervisor Kaiser

79

DISCUSSION: None further

80

RESULT: Called to Vote: Motion PASSED

81

3/0 - Motion passed unanimously

82

83

B. Staff Presentations

84

85 Mrs. Nussel went over the line items and totals for the different sections of the budget. She stated
86 that no increase is being suggested, and assessments will be the same as last year.

87

88

C. Public Comments

89

90 There were no public comments.

91

92

93 D. Close Public Hearing on Adopting Fiscal Year 2019 Budget
94

MOTION TO:	Close the public hearing.
MADE BY:	Supervisor Kaiser
SECONDED BY:	Supervisor Davidson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

101
102 E. Consideration of Resolution 2018-03; Adopting Fiscal Year 2019 Budget
103

104 Mrs. Nussel went over the resolution with the Board.
105

MOTION TO:	Approve Resolution 2018-03.
MADE BY:	Supervisor Kaiser
SECONDED BY:	Supervisor Davidson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

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114 7. RETURN AND PROCEED TO REGULAR MEETING
115

116 Mrs. Nussel directed the Board to return and proceed to the Regular Meeting.
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119 **8. AUDIENCE QUESTIONS AND COMMENTS**
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121 There were no audience questions and comments.
122
123

124 **9. BUSINESS ITEMS**

125 A. Consideration of Resolution 2018-04; Assessment Resolution
126

127 Mrs. Nussel went over the resolution with the Board.
128

MOTION TO:	Approve Resolution 2018-04.
MADE BY:	Supervisor Kaiser
SECONDED BY:	Supervisor Davidson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

135

136 B. Consideration of Resolution 2018-05; Setting Fiscal Year 2019 Meeting Schedule

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138 Mrs. Nussel went over the resolution and meeting schedule with the Board. The Board would like
139 for the meetings to be at 11:00 a.m.

140

141 MOTION TO: Approve Resolution 2018-05 with discussed changes.

142 MADE BY: Supervisor Kaiser

143 SECONDED BY: Supervisor Davidson

144 DISCUSSION: None further

145 RESULT: Called to Vote: Motion PASSED

146 3/0 - Motion passed unanimously

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148 C. General Matters of the District

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151 10. CONSENT AGENDA

152 A. Consideration of Board of Supervisors Meeting Minutes May 22, 2018

153 B. Consideration of Operations and Maintenance Expenditures May 2018

154 C. Consideration of Operations and Maintenance Expenditures June 2018

155 D. Consideration of Operations and Maintenance Expenditures July 2018

156 E. Review of Financial Statements Month Ending July 31, 2018

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158 The Board reviewed the Consent Agenda items.

159

160 MOTION TO: Approve the Consent Agenda.

161 MADE BY: Supervisor Kaiser

162 SECONDED BY: Supervisor Davidson

163 DISCUSSION: None Further

164 RESULT: Called to Vote: Motion PASSED

165 3/0 – Motion Passed Unaminously

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168 11. STAFF REPORTS

169 A. District Counsel

170 B. District Manager

171 C. District Engineer

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173 Mrs. Nussel went over the ADA website compliance lawsuits that were happening in the state.

174 Meritus is taking a proactive approach and getting proposals to make the CDD website ADA

175 compliant. The insurance company and District Counsel are recommending for this be done to

176 avoid lawsuits.

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MOTION TO:	Approve a not to exceed \$3,000 to make the CDD website ADA compliant.
MADE BY:	Supervisor Kaiser
SECONDED BY:	Supervisor Davidson
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 3/0 – Motion Passed Unanimously

12. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS

There were no supervisor requests or audience comments.

13. ADJOURNMENT

MOTION TO:	Adjourn.
MADE BY:	Supervisor Kaiser
SECONDED BY:	Supervisor Davidson
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 3/0 – Motion Passed Unanimously

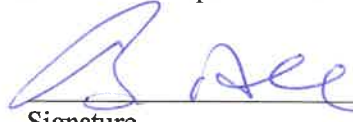
- 202 *Please note the entire meeting is available on disc.
- 203
- 204 *These minutes were done in a summary format.
- 205
- 206 *Each person who decides to appeal any decision made by the Board with respect to any matter considered at
- 207 the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,
- 208 including the testimony and evidence upon which such appeal is to be based.

209
210 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting
211 held on 11-27-18.

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213
214  _____
Signature

215
216 ERIC DAVIDSON
217 Printed Name

218
219 Title:
220 Chair
221 Vice Chair

 _____
Signature

Brian Hickey
Printed Name

218
219 Title:
220 Secretary
221 Assistant Secretary

222
223 Recorded by Records Administrator
224
225  _____
Signature

226
227 12-7-18
228 Date
229

