CHAMPION'S RESERVE COMMUNITY DEVELOPMENT DISTRICT BOARD OF SUPERVISORS PUBLIC HEARING & REGULAR MEETING AUGUST 31, 2017

CHAMPION'S RESERVE COMMUNITY DEVELOPMENT DISTRICT AGENDA THURSDAY, AUGUST 31, 2017

10:00 A.M.

The Lakeland Public Library Larry R. Jackson Branch Located at 1700 N. Florida Ave., Lakeland, FL 33805

District Board of Supervisors Chairman Jeb Bittner

Vice ChairmanEric DavidsonSupervisorBrian HowellSupervisorShawndel Kaiser

Supervisor Vacant

District Manager Meritus Debby Hukill

District Attorney Straley & Robin John Vericker

District Engineer Cabre Engineering Armando Cabre

All cellular phones and pagers must be turned off while in the meeting room

The District Agenda is comprised of four different sections:

The meeting will begin at 10:00 a.m. with the seventh section called Business Items. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. If any member of the audience would like to speak on one of the business items, they will need to register with the District Administrator prior to the presentation of that agenda item. Agendas can be reviewed by contacting the Manager's office at (813) 397-5120 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The ninth section is called Administrative Matters. The Administrative Matters section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The tenth section is called Staff Reports. This section allows the District Administrator, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. The final sections are called Board Members Comments and Public Comments. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to three (3) minutes for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT ADMINSTRATOR OUTSIDE THE CONTEXT OF THIS MEETING.

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 397-5120, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Board of Supervisors

Champion's Reserve Community Development District

Dear Board Members:

8. ADJOURNMENT

The Regular Meeting of Champion's Reserve Community Development District will be held on **August 31, 2017 at 10:00 a.m.** at The Lakeland Public Library Larry R. Jackson Branch located at 1700 N. Florida Avenue, Lakeland, FL 33805. Following is the Agenda for the Meeting:

Call In Number: 1-866-906-9330 Access Code: 4863181

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1.	CALL TO ORDER/ROLL CALL
2.	PUBLIC COMMENT ON AGENDA ITEMS
3.	PUBLIC HEARING ON PROPOSED FISCAL YEAR 2018 BUDGET
	A. Open Public Hearing on Proposed Fiscal Year 2018 Budget
	B. Staff Presentations
	C. Public Comment
	D. Close Public Hearing on Proposed Fiscal Year 2018 Budget
	E. Consideration of Resolution 2017-04; Adopting Fiscal Year 2018 Budget
4.	BUSINESS ITEMS
	A. Consideration of Resolution 2017-05; Assessment Resolution
	B. Consideration of Resolution 2017-06; Setting Fiscal Year 2018 Meeting ScheduleTab 03
	C. Acceptance of Financial Audit – Inception November 20, 2015 to September 30, 2016 Tab 04
	D. General Matters of the District
5.	CONSENT AGENDA
	A. Consideration of Board of Supervisors Meeting Minutes May 23, 2017
	B. Consideration of Operations and Maintenance Expenditures July 2017
	C. Review of Financial Statements Month Ending July 31, 2017
6.	STAFF REPORTS
	A. District Counsel
	B. District Engineer
	C. District Manager
7.	SUPERVISOR REQUESTS AND AUDIENCE COMMENTS

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 397-5120.

RESOLUTION 2017-04

A RESOLUTION OF THE CHAMPION'S RESERVE COMMUNITY DEVELOPMENT DISTRICT ADOPTING THE FINAL BUDGET FOR THE FISCAL YEAR 2018 (BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018)

WHEREAS, the District Manager submitted to the Board of Supervisors (the "Board") a proposed budget for the next ensuing fiscal year, pursuant to the provision of Chapters 190 and 197, Florida Statutes; and

WHEREAS, the Board adopted said proposed budget and set August 30, 2017 as the date for a public hearing thereon, to receive public comments and caused notice of such public hearing to be given by mail and/or publication pursuant to Chapters 190 and 197, Florida Statutes; and

WHEREAS, Florida Statutes require that the District Board, by resolution, adopt the final approved budget for the ensuing fiscal year; and

WHEREAS, the Board is empowered to impose special assessments upon the properties within the District.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CHAMPION'S RESERVE COMMUNITY DEVELOPMENT DISTRICT THAT:

<u>Section 1.</u> The Proposed Budget (as amended, if applicable) for Fiscal Year 2018 and attached hereto as Exhibit A, is hereby approved and adopted as Final, pursuant to Florida Statutes and incorporated herein by reference.

<u>Section 2.</u> Pursuant to the assessment levy approved in conjunction with the Adoption of the Fiscal Year 2018 Budget, attached hereto as Exhibit A.

<u>Section 3.</u> The Appropriate Officer(s) of the District and the District Manager are authorized to execute any and all necessary transmittals, certifications, or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

<u>Section 4.</u> This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED THIS 31ST DAY OF AUGUST, 2017.

COMMUNITY DEVELOPMENT DISTRICT			
CHAIRMAN			
ATTEST:			
SECRETARY			

CHAMPION'S RESERVE

2018



CHAMPION'S RESERVE COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2018 PROPOSED ANNUAL OPERATING BUDGET

MAY 23, 2017

FISCAL YEAR 2018 PROPOSED ANNUAL OPERATING BUDGET

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MAY 23, 2017

BUDGET INTRODUCTION

Background Information

The Champion's Reserve Community Development District is a local special purpose government authorized by Chapter 190, Florida Statutes, as amended. The Community Development District (CDD) is an alternative method for planning, financing, acquiring, operating and maintaining community-wide infrastructure in master planned communities. The CDD also is a mechanism that provides a "solution" to the State's needs for delivery of capital infrastructure to service projected growth without overburdening other governments and their taxpayers. CDDs represent a major advancement in Florida's effort to manage its growth effectively and efficiently. This allows the community to set a higher standard for construction along with providing a long-term solution to the operation and maintenance of community facilities.

The following report represents the District budget for Fiscal Year 2018, which begins on October 1, 2017. The District budget is organized by fund to segregate financial resources and ensure that the segregated resources are used for their intended purpose, and the District has established the following funds.

Fund Number	<u>Fund Name</u> General Fund	Services Provided Operations and Maintenance of
		Community Facilities Financed by Non-Ad Valorem Assessments
200	Debt Service Fund	Collection of Special Assessments for Debt Service on the Series 2016 Capital Improvement Revenue Bonds

Facilities of the District

The District's existing facilities include storm-water management (lake and water control structures), wetland preserve areas, street lighting, landscaping, entry signage, entry features, irrigation distribution facilities, recreational center, parks, pool facility, tennis courts and other related public improvements.

Maintenance of the Facilities

In order to maintain the facilities, the District conducts hearings to adopt an operating budget each year. This budget includes a detailed description of the maintenance program along with an estimate of the cost of the program. The funding of the maintenance budget is levied as a non-ad valorem assessment on your property by the District Board of Supervisors.

<u>-</u>	Fiscal Year 2017 Operating Budget	Current Period Actuals 10/1/2016 - 3/31/17	Projected Revenues & Expenditures 04/01/17 to 9/30/17	Total Actuals and Projections Through 09/30/17	Over/(Under) Budget Through 09/30/17
REVENUES SPECIAL ASSESSMENTS - SERVICE CHARGES					
Operations & Maintenance Assmts - On Roll	0.00	0.00	0.00	0.00	0.00
Operations & Maintenance Assmts - Off Roll	50,200.00	4,075.27	3,420.00	7,495.27	(42,704.73)
TOTAL SPECIAL ASSESSMENTS - SERVICE CHARGES	\$50,200.00	\$4,075.27	\$3,420.00	\$7,495.27	(\$42,704.73)
DEVELOPER CONTRIBUTION					
Developer contribution	0.00	45,000.28	0.00	45,000.28	45,000.28
TOTAL DEVELOPER CONTRIBUTION	\$0.00	\$45,000.28	\$0.00	\$45,000.28	\$45,000.28
TOTAL REVENUES	\$50,200.00	\$49,075.55	\$3,420.00	\$52,495.55	\$2,295.55
EXPENDITURES FINANCIAL & ADMINISTRATIVE					
District Manager	27,500.00	6,000.00	6,000.00	12,000.00	(15,500.00)
District Engineer	1,200.00	0.00	0.00	0.00	(1,200.00)
Disclosure Report	2,000.00	0.00	2,000.00	2,000.00	0.00
Trustees Fees	6,500.00	0.00	6,500.00	6,500.00	0.00
Auditing Services	5,500.00	0.00	5,500.00	5,500.00	0.00
Postage, Phone, Faxes, Copies	0.00	14.68	20.00	34.68	34.68
Public Officials Insurance	1,800.00	2,806.00	0.00	2,806.00	1,006.00
Legal Advertising Bank Fees	750.00 75.00	0.00 150.71	130.00 150.71	130.00 301.42	(620.00) 226.42
Dues. Licenses & Fees	175.00	0.00	175.00	175.00	0.00
Office Supplies	0.00	0.00	0.00	0.00	0.00
Website Administration	500.00	300.00	300.00	600.00	100.00
TOTAL FINANCIAL & ADMINISTRATIVE	\$46,000.00	\$9,271.39	\$20,775.71	\$30,047.10	(\$15,952.90)
LEGAL COUNSEL	\$10,000.00	ψο,211.00	V20,770.71	\$60,0 Till	(410,002,00)
District Counsel	4,200.00	211.50	2,200.00	2,411.50	(1,788.50)
TOTAL LEGAL COUNSEL	\$4,200.00	\$211.50	\$2,200.00	\$2,411.50	(\$1,788.50)
ELECTRIC UTILITY SERVICES					
Electric Utility Services	0.00	57.88	(57.88)	0.00	0.00
TOTAL ELECTRIC UTILITY SERVICES	\$0.00	\$57.88	(\$57.88)	\$0.00	\$0.00
CAPITAL RESERVE					
Capital Reserve	0.00	0.00	20,036.95	20,036.95	20,036.95
TOTAL CAPITAL RESERVE	\$0.00	\$0.00	\$20,036.95	\$20,036.95	\$20,036.95
TOTAL EXPENDITURES	\$50,200.00	\$9,540.77	\$42,954.78	\$52,495.55	\$2,295.55
EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES	\$0.00	\$39,534.78	(\$39,534.78)	\$0.00	\$0.00

<u>-</u>	Fiscal Year 2017 Operating Budget	Total Actuals and Projections Through 09/30/17	Over/(Under) Budget Through 09/30/17	Fiscal Year 2017 Proposed Operating Budget	Increase / (Decrease) from FY 2016 to FY 2017
REVENUES					
SPECIAL ASSESSMENTS - SERVICE CHARGES					
Operations & Maintenance Assmts - On Roll	0.00	0.00	0.00	23,256.00	23,256.00
Operations & Maintenance Assmts - Off Roll	50,200.00	7,495.27	(42,704.73)	8,208.00	(41,992.00)
TOTAL SPECIAL ASSESSMENTS - SERVICE CHARGES	\$50,200.00	\$7,495.27	(\$42,704.73)	\$31,464.00	(\$18,736.00)
DEVELOPER CONTRIBUTION					
Developer contribution	0.00	45,000.28	45,000.28	18,736.00	18,736.00
TOTAL DEVELOPER CONTRIBUTION	\$0.00	\$45,000.28	\$45,000.28	\$18,736.00	\$18,736.00
TOTAL REVENUES	\$50,200.00	\$52,495.55	\$2,295.55	\$50,200.00	\$0.00
EXPENDITURES FINANCIAL & ADMINISTRATIVE		·	·		
District Manager	27,500.00	12,000.00	(15,500.00)	27,500.00	0.00
District Engineer	1,200.00	0.00	(1,200.00)	1,200.00	0.00
Disclosure Report	2,000.00	2,000.00	0.00	2,000.00	0.00
Trustees Fees	6,500.00	6,500.00	0.00	6,500.00	0.00
Auditing Services	5,500.00	5,500.00	0.00	5,500.00	0.00
Postage, Phone, Faxes, Copies	0.00	34.68	34.68	0.00	0.00
Public Officials Insurance	1,800.00	2,806.00	1,006.00	2,050.00	250.00
Legal Advertising	750.00	130.00	(620.00)	425.00	(325.00)
Bank Fees	75.00	301.42	226.42	150.00	75.00
Dues, Licenses & Fees	175.00	175.00	0.00	175.00	0.00
Office Supplies	0.00	0.00	0.00	0.00	0.00
Website Administration	500.00	600.00	100.00	500.00	0.00
TOTAL FINANCIAL & ADMINISTRATIVE	\$46,000.00	\$30,047.10	(\$15,952.90)	\$46,000.00	\$0.00
LEGAL COUNSEL					
District Counsel	4,200.00	2,411.50	(1,788.50)	4,200.00	0.00
TOTAL LEGAL COUNSEL	\$4,200.00	\$2,411.50	(\$1,788.50)	\$4,200.00	\$0.00
CAPITAL RESERVE					
Capital Reserve	0.00	20,036.95	20,036.95	0.00	0.00
TOTAL CAPITAL RESERVE	\$0.00	\$20,036.95	\$20,036.95	\$0.00	\$0.00
TOTAL EXPENDITURES	\$50,200.00	\$52,495.55	\$2,295.55	\$50,200.00	\$0.00
EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

GENERAL FUND 001

Financial & Administrative

District Manager

The District retains the services of a consulting manager, who is responsible for the daily administration of the District's business, including any and all financial work related to the Bond Funds and Operating Funds of the District, and preparation of the minutes of the Board of Supervisors. In addition, the District Manager prepares the Annual Budget(s), implements all policies of the Board of Supervisors, and attends all meetings of the Board of Supervisors.

District Engineer

Consists of attendance at scheduled meetings of the Board of Supervisors, offering advice and consultation on all matters related to the works of the District, such as bids for yearly contracts, operating policy, compliance with regulatory permits, etc.

Disclosure Reporting

On a quarterly and annual basis, disclosure of relevant district information is provided to the Muni Council, as required within the bond indentures.

Trustees Fees

This item relates to the fee assessed for the annual administration of bonds outstanding, as required within the bond indentures.

Auditing Services

The District is required to annually undertake an independent examination of its books, records and accounting procedures. This audit is conducted pursuant to State Law and the Rules of the Auditor General.

Postage, Phone, Fax, Copies

This item refers to the cost of materials and service to produce agendas and conduct day-to-day business of the District.

Miscellaneous Administration

This is required of the District to store its official records.

Public Officials Insurance

The District carries Public Officials Liability in the amount of \$1,000,000.

Legal Advertising

This is required to conduct the official business of the District in accordance with the Sunshine Law and other advertisement requirements as indicated by the Florida Statutes.

Bank Fees

The District operates a checking account for expenditures and receipts.

Dues, Licenses & Fees

The District is required to file with the County and State each year.

GENERAL FUND 001

Miscellaneous Fees

To provide for unbudgeted administrative expenses.

Investment Reporting Fees

This is to provide an investment report to the District on a quarterly basis.

Office Supplies

Cost of daily supplies required by the District to facilitate operations.

Technology Services

This is to upgrade and keep current the operating components to comply with new governmental accounting standards along with basic website maintenance.

Website Administration

This is for maintenance and administration of the Districts official website.

Capital Outlay

This is to purchase new equipment as required.

Legal Counsel

District Counsel

Requirements for legal services are estimated at an annual expenditures on an as needed and also cover such items as attendance at scheduled meetings of the Board of Supervisor's, Contract preparation and review, etc.

DEBT SERVICE FUND

REVENUES	
CDD Debt Service Assessments	\$ 176,381
TOTAL REVENUES	\$ 176,381
EXPENDITURES	
Series 2016 May Bond Interest Payment	\$ 65,691
Series 2016 November Bond Principal Payment	\$ 45,000
Series 2016 November Bond Interest Payment	\$ 65,691
TOTAL EXPENDITURES	\$ 176,381
EXCESS OF REVENUES OVER EXPENDITURES	\$ -
ANALYSIS OF BONDS OUTSTANDING	
Bonds Outstanding - Period Ending 11/1/2017	\$ 2,730,000
Principal Payment Applied Toward Series 2016 Bonds	\$ 45,000
Bonds Outstanding - Period Ending 11/1/2018	\$ 2,685,000

SCHEDULE OF ANNUAL ASSESSMENTS

	Single Family Unit			
Unit Count O&M Per Unit Debt Service Per Unit TOTAL ANNUAL F			TOTAL ANNUAL FEES	
_	221	\$243.97	\$881.03	\$1,125.00
DUE IF PAID BY:	November 30	December 31	January 31	February 29
	\$1,080.00	\$1,091.25	\$1,102.50	\$1,113.75

^{**}All payments received subsequent to February 29 are due in full.

RESOLUTION 2017-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CHAMPION'S RESERVE COMMUNITY DEVELOPMENT DISTRICT IMPOSING SPECIAL ASSESSMENTS; PROVIDING FOR COLLECTION AND ENFORCEMENT OF SPECIAL ASSESSMENTS; ADOPTING AND CERTIFYING AN ASSESSMENT ROLL; PROVIDING FOR AMENDMENT OF THE ASSESSMENT ROLL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Champion's Reserve Community Development District (the "District") is a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

WHEREAS, the District is located in Polk County, Florida (the "County"); and

WHEREAS, the District owns and operates various infrastructure improvements and provides certain services in accordance with Chapter 190, Florida Statutes; and

WHEREAS, the Board of Supervisors (the "Board") of the District hereby determines to undertake various operations and maintenance activities described in the District's budget for fiscal year 2017/2018 ("Operations and Maintenance Budget"), attached hereto as **Exhibit "A"** and incorporated as a material part of this Resolution by this reference; and

WHEREAS, the District must obtain sufficient funds to provide for the operation and maintenance services and facilities provided by the District as described in the District's Operation and Maintenance Budget; and

WHEREAS, the provision of such services, facilities, and operations is a benefit to lands within the District; and

WHEREAS, Chapter 190, Florida Statutes, provides that the District may impose special assessments on benefitted lands within the District; and

WHEREAS, Chapter 197, Florida Statutes, provides a mechanism pursuant to which such special assessments may be placed on the County Tax Roll and collected by the County Tax Collector ("Uniform Method"); and

WHEREAS, the District has, by resolution and public notice, previously evidenced its intention to utilize the Uniform Method; and

WHEREAS, the District has approved an agreement with the County Property Appraiser and County Tax Collector to provide for the collection of special assessments under the Uniform Method; and

WHEREAS, it is in the best interests of the District to proceed with the imposition of the special assessments on all assessable lands for operations and maintenance in the amount contained in the Operation and Maintenance Budget; and

WHEREAS, the District desires to levy and collect special assessments reflecting each parcel's portion of the District's Operations and Maintenance Budget; and

WHEREAS, it is in the best interests of the District to adopt the Assessment Roll of the District (the "Assessment Roll") attached to this Resolution as Exhibit "B" and incorporated as a material part of this Resolution by this reference, and to certify a portion of the Assessment Roll on the parcels designated in Exhibit "B" to the County Tax Collector pursuant to the Uniform Method and to directly collect a portion of the assessments on the parcels designated in Exhibit "B" through the direct collection method pursuant to Chapter 190, Florida Statutes; and

WHEREAS, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll adopted herein, including that portion certified to the County Tax Collector by this Resolution, as the County Property Appraiser updates the property roll for the County, for such time as authorized by Florida law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CHAMPION'S RESERVE COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. BENEFIT. The provision of the services, facilities and operations as described in **Exhibit "A"** confer a special and peculiar benefit to the lands within the District, which benefits exceed or equal the costs of the assessments. The allocation of the costs to the specially benefited lands is shown in **Exhibits "A"** and "**B"**.

SECTION 2. ASSESSMENT IMPOSITION. Pursuant to Chapter 190 of the Florida Statutes, and using procedures authorized by Florida law for the levy and collection of special assessments, a special assessment for operation and maintenance is hereby imposed and levied on benefited lands within the District in accordance with **Exhibits "A"** and **"B"**. The lien of the special assessments for operations and maintenance imposed and levied by this Resolution shall be effective upon passage of this Resolution.

SECTION 3. COLLECTION AND DUE DATE.

A. Uniform Method Assessments. The collection of the previously levied debt service assessments and operation and maintenance special assessments on a portion of the platted lots and developed lands shall be at the same time and in the same manner as County taxes in accordance with the Uniform Method, as set forth in **Exhibits "A" and "B."**

- В. Direct Bill Assessments. The annual installment for the previously levied debt service assessments, and the annual operations and maintenance assessments, on a portion of any undeveloped platted lots and/or any undeveloped lands may be collected directly by the District in accordance with Florida law, as set forth in Exhibits "A" and "B." Assessments directly collected by the District are due in full on December 1, 2017; provided, however, that, to the extent permitted by law, the assessments due may be paid in several partial, deferred payments and according to the following schedule: 50% due no later than December 1, 2017, 25% due no later than February 1, 2018 and 25% due no later than May 1, 2018. In the event that an assessment payment is not made in accordance with the schedule stated above, the whole assessment – including any remaining partial, deferred payments for Fiscal Year 2018/2019, as well as any future installments of special assessments securing debt service – shall immediately become due and payable; shall accrue interest, penalties in the amount of one percent (1%) per month, and all costs of collection and enforcement; and shall either be enforced pursuant to a foreclosure action, or, at the District's sole discretion, collected pursuant to the Uniform Method on a future tax bill, which amount may include penalties, interest, and costs of collection and enforcement. Any prejudgment interest on delinquent assessments shall accrue at the applicable rate of any bonds or other debt instruments secured by the special assessments, or, in the case of operations and maintenance assessments, at the applicable statutory prejudgment interest rate. In the event an assessment subject to direct collection by the District shall be delinquent, the District Manager and District Counsel, without further authorization by the Board, may initiate foreclosure proceedings pursuant to Chapter 170 of the Florida Statutes or other applicable law to collect and enforce the whole assessment, as set forth herein.
- C. Future Collection Methods. The decision to collect special assessments by any particular method e.g., on the tax roll or by direct bill does not mean that such method will be used to collect special assessments in future years, and the District reserves the right in its sole discretion to select collection methods in any given year, regardless of past practices. The District certifies all assessments for debt service and operations and maintenance for collection pursuant to Chapters 190 and 197, Florida Statutes. All assessments collected by the County Tax Collector shall be due and payable as provided in Chapter 197, Florida Statutes.

SECTION 4. ASSESSMENT ROLL. The District's Assessment Roll, attached to this Resolution as **Exhibit "B"**, is hereby certified and adopted.

SECTION 5. ASSESSMENT ROLL AMENDMENT. The District Manager shall keep apprised of all updates made to the County property roll by the County Property Appraiser after the date of this Resolution, and shall amend the Districts Assessment Roll in accordance with any such updates, for such time as authorized by Florida law. After any amendment of the Assessment Roll, the District Manager shall file the updates to the tax roll in the District records.

SECTION 6. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

SECTION 7. EFFECTIVE DATE. This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

PASSED AND ADOPTED this 31st day of August, 2017.

ATTEST:	CHAMPION'S RESERVE COMMUNITY DEVELOPMENT DISTRICT
By: Name:	By:
Assistant Secretary	Chair of the Board of Supervisors

Exhibit "A" – Fiscal Year 2017/2018 Budget

RESOLUTION 2017-06

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CHAMPION'S RESERVE COMMUNITY DEVELOPMENT DISTRICT DESIGNATING DATE, TIME AND LOCATION FOR REGULAR MEETINGS OF THE BOARD OF SUPERVISORS AND PROVIDING FOR AN EFFECTIVE DATE HEREOF

WHEREAS, Champion's Reserve Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Polk, Florida; and

WHEREAS, the District's Board of Supervisors (hereinafter the "Board"), is statutorily authorized to exercise the powers granted to the District, but has not heretofore met; and

WHEREAS, all meetings of the Board shall be open to the public and governed by the provisions of Chapter 286, Florida Statutes; and

WHEREAS, the Board is statutorily required to file annually, with the local governing authority and the Florida Department of Community Affairs, a schedule of its regular meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CHAMPION'S RESERVE COMMUNITY DEVELOPMENT DISTRICT THAT:

<u>Section 1</u>. Regular meetings of the Board of Supervisors of the Champion's Reserve Community Development District, for the Fiscal Year 2018, shall be held as provided on the schedule, which is attached hereto and made a part heretofore, as Exhibit A.

<u>Section 2.</u> In accordance with Section 189.417(1), Florida Statutes, the District's Secretary is hereby directed to file annually, with the Polk County and the Florida Department of Community Affairs, a schedule of the District's regular meetings.

Section 3. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 31st DAY OF AUGUST, 2017.

RESERVE	
DEVELOP	MENT DISTR

EXHIBIT A

CHAMPION'S RESERVE COMMUNITY DEVELOPMENT DISTRICT BOARD OF SUPERVISORS REGULAR MEETING SCHEDULE

FISCAL YEAR 2017/2018

May 22, 2018 10:00 a.m.

August 28, 2018 10:00 a.m.

All meetings will convene at 10:00 a.m. at The Lakeland Public Library Larry R. Jackson Branch located at 1700 N. Florida Avenue, Lakeland, FL 33805

1		May 23, 2017 Minutes of the Regular Meeting			
2 3	Minutes of the Regular Meeting				
4					
5 6 7 8		ampion's Reserve Community Development District was held on 0 a.m. at The Lakeland Public Library Larry R. Jackson Branch, the Lakeland, FL 33805.			
9	Supervisors Present and Constitu	ting a Quorum at the onset of the meeting:			
10	•	ce Chairman			
11		pervisor			
12	-	pervisor			
13					
14	Staff Members Present:				
15	Debby Hukill Me	eritus			
16					
17	1 (111 TO OPPER TOLL	CATA			
18	1. CALL TO ORDER/ROLL	CALL			
19 20	Ms Hukill called the Deculer N	Meeting of the Board of Supervisors of the Champion's Reserve			
21	•	et to order on Tuesday, May 23, 2017 at 10:34 a.m.			
22	Community Development Distric	tto order on ruesday, way 25, 2017 at 10.54 a.m.			
23	Ms. Hukill stated that she contact	ted the library around 9:30 a.m. to relay the information that the			
24	meeting would be delayed.				
25					
26					
27	2. PUBLIC COMMENT ON A	AGENDA ITEMS			
28					
29	There were no members of the g	general public in attendance.			
30					
31	2 DUCINESS ITEMS				
32 33	3. BUSINESS ITEMS				
34	Ms. Hukill stated that she had so	worn in Supervisor Kaiser before the meeting and that Supervisor			
35	Kaiser holds Seat 5. Ms. Hukill asked the Board for a motion to accept Supervisor Paleveda's				
36	resignation.	ashed the Board for a motion to accept Supervisor Falleveda s			
37	2				
38	MOTION TO:	Accept Supervisor Paleveda's resignation.			
39	MADE BY:	Supervisor Howell			
40	SECONDED BY:	Supervisor Davidson			
41	DISCUSSION:	None Further			
42	RESULT:	Called to Vote: Motion PASSED			
43		3/0 – Motion Passed Unanimously			
44					

A. Consideration of Resolution 2017-01; Declare Board Vacancy, Seat 3

47 The Board reviewed the resolution.

MOTION TO:	Approve Resolution 2017-01 with changes.
MADE BY:	Supervisor Howell
SECONDED BY:	Supervisor Davidson
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	3/0 – Motion Passed Unanimously

B. Consideration of Resolution 2017-02; Approving Proposed Fiscal Year 2018 Budget & Setting Public Hearing

Ms. Hukill went over each line item in the budget with the Board. She stated that no changes in assessments were made.

MOTION TO:	Approve Resolution 2017-02.
MADE BY:	Supervisor Davidson
SECONDED BY:	Supervisor Howell
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	3/0 – Motion Passed Unanimously

C. Consideration of Resolution 2017-03; Re-Designating Treasurer

Ms. Hukill went over the resolution.

MOTION TO:	Approve Resolution 2017-03.
MADE BY:	Supervisor Kaiser
SECONDED BY:	Supervisor Howell
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	3/0 – Motion Passed Unanimously

D. Annual Disclosure of Qualified Electors

Ms. Hukill announced that as of April 15, 2017, Champion's Reserve CDD has 1 qualified elector.

E. Appoint Audit Committee

Ms. Hukill went over the Audit Committee process.

88 MOTION TO: Appoint the Board as the Audit Committee. 89 90 MADE BY: Supervisor Howell 91 SECONDED BY: Supervisor Davidson 92 DISCUSSION: None Further 93 RESULT: Called to Vote: Motion PASSED 94 3/0 – Motion Passed Unanimously 95 96 F. General Matters of the District 97 98 99 4. CONSENT AGENDA 100 A. Consideration of Board of Supervisors Meeting Minutes August 23, 2016 101 B. Consideration of Operations and Maintenance Expenditures May 2017 102 C. Review of Financial Statements Month Ending April 30, 2017 103 104 The Board reviewed the Consent Agenda items. 105 MOTION TO: 106 Approve the Consent Agenda. 107 MADE BY: Supervisor Kaiser SECONDED BY: 108 Supervisor Davidson 109 DISCUSSION: None Further 110 **RESULT:** Called to Vote: Motion PASSED 111 3/0 – Motion Passed Unaminously 112 113 5. STAFF REPORTS 114 **A. District Counsel** 115 **B.** District Manager 116 C. District Engineer 117 118 119 6. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS 120 121 There were no supervisor requests or audience comments. 122 123 124 7. ADJOURNMENT 125 126 MOTION TO: Adjourn. 127 MADE BY: Supervisor Howell 128 Supervisor Kaiser SECONDED BY: 129 DISCUSSION: None Further 130 **RESULT:** Called to Vote: Motion PASSED

3/0 – Motion Passed Unaminously

131

3 *Please note the entire meeting	is available on disc.							
5 *These minutes were done in a s 6	ummary format.							
	Each person who decides to appeal any decision made by the Board with respect to any matter considered							
	erson may need to ensure that a verbatim record of the proceedings is made, lence upon which such appeal is to be based.							
0								
Meeting minutes were approve meeting held on	ed at a meeting by vote of the Board of Supervisors at a publicly noticed							
Signature	Signature							
7	Deine IN and							
Printed Name	Printed Name							
Title:	Title:							
□ Chair	□ Secretary							
□ Vice Chair	□ Assistant Secretary							
	Recorded by Records Administrator							
	Signature							
	Signature							
	Date							
Official District Seal								

Champions Reserve Community Development District Summary of Operations and Maintenance Invoices

	Invoice/Account		Vendor	
Vendor	Number	Amount	Total	Comments/Description
Monthly Contract				
Monthly Contract Sub-Total		\$ 0.00		
Variable Contract				
Straley Robin Vericker	14638	\$ 397.40		Professional Services - thru 07/15/17
Variable Contract Sub-Total		\$ 397.40		
Utilities				
Utilities Sub-Total		\$ 0.00		
Regular Services				
Regular Services Sub-Total		\$ 0.00		
Additional Services				
Additional Services Sub-Total		\$ 0.00		
TOTAL	:	\$ 397.40		

Approved (with any necessary revisions noted):

Signature Printed Name

Title (check one):

[] Chairman [] Vice Chairman [] Assistant Secretary

Straley Robin Vericker

1510 W. Cleveland Street
Tampa, FL 33606
Telephone (813) 223-9400 * Facsimile (813) 223-5043
Federal Tax Id. - 20-1778458

Champions Reserve Community Development District c/o Meritus Districts 2005 PAN AM CIRCLE, SUITE 120 Tampa, FL 33607

July 25, 2017

Client: 001468 Matter: 000001

Invoice #: 14638

Page:

1

RE: General

For Professional Services Rendered Through July 15, 2017

SERVICES

Date	Person	Description of Services	Hours	
6/16/2017	JMV	REVIEW AUDIT NOTICE; PREPARE DISTRICT COUNSEL RESPONSE.	1.3	
		Total Professional Services	1.3	\$396.50

PERSON RECAP

Person		Hours	Amount
JMV	John M. Vericker	1.3	\$396.50

DISBURSEMENTS

Date	Description of Disbursements		Amount
7/15/2017	Photocopies (6 @ \$0.15)		\$0.90
		Total Disbursements	\$0.90

July 25, 2017
Client: 001468
Matter: 000001
Invoice #: 14638

Page: 2

\$396.50

Total Services Total Disbursements Total Current Charges

\$0.90 \$397.40

PAY THIS AMOUNT

\$397.40

Please Include Invoice Number on all Correspondence

Straley Robin Vericker Attorney At Law 1510 W. Cleveland Street

Tampa, FL 33606

REMINDER STATEMENT

Champions Reserve Community Development District c/o Meritus Districts 2005 PAN AM CIRCLE, SUITE 120
Tampa, FL 33607

July 25, 2017

Client: Matter: 001468 000001

RE: General

Invoice Nu	ımber Invoice Date	Services Disb	ursements	nterest	Tax	Total
14558	June 21, 2017	\$297.00	\$0.00	\$0.00	\$0.00	\$297.00
14638	July 25, 2017	\$396.50	\$0.90	\$0.00	\$0.00	\$397.40
			Total Ren	naining Balan	ce Due	\$694.40

AGED ACCOUNTS RECEIVABLE

0-30 Days	31-60 Days	61-90 Days	Over 90 Days
\$397.40	\$297.00	\$0.00	\$0.00

Champions Reserve Community Development District

Financial Statements (Unaudited)

Period Ending July 31, 2017



 $\begin{array}{c} \textbf{Meritus Districts} \\ 2005 \ \text{Pan Am Circle} \sim \text{Suite } 120 \sim \text{Tampa, Florida } 33607 \\ \text{Phone } (813) \ 873\text{-}7300 \sim \text{Fax } (813) \ 873\text{-}7070 \end{array}$

Fund Report As of 7/31/2017

		General Fund	Debt Service Fund - Series 2016	Capital Projects Funds - Series 2016	General Fixed Assets	General Long-Term Debt	Total
	Assets						
10101	CashOperating Account	7,860.69	0.00	0.00	0.00	0.00	7,860.69
10200	Due From Developer	0.00	0.00	0.00	0.00	0.00	0.00
13101	Due From General Fund	0.00	0.00	0.00	0.00	0.00	0.00
15101	InvestmentRevenue	0.00	0.00	0.00	0.00	0.00	0.00
15102	InvestmentInterest	0.00	0.00	0.00	0.00	0.00	0.00
15104	InvestmentDebt Service Reserve	0.00	0.00	0.00	0.00	0.00	0.00
15106	InvestmentAcq/Construction Fund	0.00	0.00	0.00	0.00	0.00	0.00
15107	InvestmentCOI	0.00	0.00	0.00	0.00	0.00	0.00
15108	Investments - Revenue - Series 2016	0.00	11,142.56	0.00	0.00	0.00	11,142.56
15109	Investments - Interest - Series 2016	0.00	0.00	0.00	0.00	0.00	0.00
15111	Investments - Reserve - Series 2016	0.00	181,312.50	0.00	0.00	0.00	181,312.50
15113	Investments - Acquisition/Contrsuction - Series 2016	0.00	0.00	31,553.41	0.00	0.00	31,553.41
15500	Prepaid Items	0.00	0.00	0.00	0.00	0.00	0.00
16990	Construction Work in Progress	0.00	0.00	0.00	2,298,993.53	0.00	2,298,993.53
18000	Amount Available-Debt Service	0.00	0.00	0.00	0.00	196,716.41	196,716.41
18100	Amount To Be ProvidedDebt Service	0.00	0.00	0.00	0.00	2,577,078.59	2,577,078.59
	Total Assets	7,860.69	192,455.06	31,553.41	2,298,993.53	2,773,795.00	5,304,657.69
	Liabilities						
20200	Accounts Payable	3,694.40	0.00	0.00	0.00	0.00	3,694.40
20701	Due To General Fund	0.00	0.00	0.00	0.00	0.00	0.00
20702	Due To Debt Service Fund	0.00	0.00	0.00	0.00	0.00	0.00
21800	Accrued Expenses Payable	0.00	0.00	0.00	0.00	0.00	0.00
23290	Revenue BondLong TermSeries 2016	0.00	0.00	0.00	0.00	2,773,795.00	2,773,795.00
	Total Liabilities	3,694.40	0.00	0.00	0.00	2,773,795.00	2,777,489.40
	Fund Equity & Other Credits						
28000	Investmeent in General Fixed Assets	0.00	0.00	0.00	2,298,993.53	0.00	2,298,993.53
	Other	4,166.29	192,455.06	31,553.41	0.00	0.00	228,174.76
	Total Fund Equity & Other Credits	4,166.29	192,455.06	31,553.41	2,298,993.53	0.00	2,527,168.29

Fund Report As of 7/31/2017

	General Fund	Debt Service Fund - Series 2016	Capital Projects Funds - Series 2016	General Fixed Assets	General Long-Term Debt	Total
Total Liabilities & Fund Equity	7,860.69	<u>192,455.06</u>	31,553.41	2,298,993.53	2,773,795.00	5,304,657.69

Statement of R&E

001 - General Fund From 10/1/2016 Through 7/31/2017 (In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenues				
Special Assessments				
Operations & Maintenance Assessments-Off Roll	50,200	7,723	(42,477)	(85)%
Lot Closings	0	228	228	0 %
Special Assessments - Service Charges				
Operations & Maintenance Assessments-Off Roll	0	228	228	0 %
Contribution & Donations From Private Sources				
Developer Contribution	0	3,448	3,448	0 %
Total Revenues	50,200	11,628	(38,572)	(77)%
Expenditures				
Financial & Administrative				
Operations Management	27,500	10,000	17,500	64 %
District Engineer	1,200	0	1,200	100 %
Disclosure Report	2.000	0	2,000	100 %
Trustee Fees	6,500	4,041	2,459	38 %
Auditing Services	5,500	3,523	1,977	36 %
Postage, Phone, Faxes, Copies	0	15	(15)	0 %
Public Officials Insurance	1,800	2,806	(1,006)	(56)%
Legal Advertising	750	681	69	9 %
Bank Fees	75	254	(179)	(239)%
Dues, Licenses, & Fees	175	175	o o	0 %
Office Supplies	0	20	(20)	0 %
Web Administration	500	300	200	40 %
Legal Counsel				
District Counsel Electric Utility Services	4,200	2,897	1,303	31 %
Electric Utility Services	0	(70)	70	0 %
Waste-Sewer Combination Services	o de la companya de	(70)	, 0	0 70
Water Utility Services	0	(18,551)	18,551	0 %
Total Expenditures	50,200	6,091	44,109	88 %
Excess of Revenues Over (Under) Expenditures	0	5,537	5,537	0 %
Fund Balance, Beginning of Period				
	0	(1,370)	(1,370)	0 %
Fund Balance, End of Period	0	4,166	4,166	0%

Statement of R&E

200 - Debt Service Fund - Series 2016 From 10/1/2016 Through 7/31/2017 (In Whole Numbers)

-	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenues				
Special Assessments				
Lot Closings	0	852	852	0 %
Special Assessments - Capital Improvements				
Debt Service Assessments-Off Roll	122,298	76,530	(45,768)	(37)%
Interest Earnings				
Interest Earnings	0	207	207	0 %
Total Revenues	122,298	77,589	(44,709)	(37)%
Expenditures				
Debt Service Payments				
Interest	66,506	122,298	(55,792)	(84)%
Principal	55,791	0	55,791	100 %
Total Expenditures	122,297	122,298	(1)	(0)%
Excess of Revenues Over (Under) Expenditures	1	(44,709)	(44,710)	(4,471,005)%
Fund Balance, Beginning of Period				
- •	0	237,164	237,164	0 %
Fund Balance, End of Period	1	192,455	192,454	19,245,406 %

Statement of R&E

300 - Capital Projects Funds - Series 2016 From 10/1/2016 Through 7/31/2017 (In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenues				
Interest Earnings				
Interest Earnings	0_	33	33	0 %
Total Revenues	0	33_	33_	0 %
Excess of Revenues Over (Under) Expenditures	0		33	0 %
Fund Balance, Beginning of Period				
. 5	0	31,521	31,521	0 %
Fund Balance, End of Period	0	31,553	31,553	0 %

SUNTRUST BANK PO BOX 305183 NASHVILLE TN 37230-5183 AUG 07 2017



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Account Statement

CHAMPIONS RESERVE COMMUNITY DEVELOPM 2005 PAM AM CIRCLE SUITE 120 TAMPA FL 33607 Questions? Please call 1-800-786-8787

Is it time to make a personal commitment to improve your financial health?

Then it's time to take action.

Join us at OnUp.com to learn how to move from financial stress to confidence.

Account	Account Type		Account Numbe	r		Statement Period	
Summary	PUB FUNDS ANALYZED	ED CHECKING 1000191287969			07/01/2	07/01/2017 - 07/31/2017	
	Description Beginning Balance Deposits/Credits Checks Withdrawals/Debits Ending Balance		\$1.012.00 Averag	iption e Balance e Collected Balance er of Days in Statement F	Period	Amount \$9,091.64 \$9,062.22 31	
Deposits/ Credits	Date 07/18	Amount Serial # 228.00	Description DEPOSIT	Date 07/20	Amount Serial # 784.00	Description DEPOSIT	
	Deposits/Credits: 2		Total Ite	ems Deposited: 4			
Checks	Check Number 38	Amount Date Paid 1,000.00 07/05	Check Number 39	Amount Date Paid 4,040.63 07/17			
	Checks: 2						
Withdrawals/ Debits	Date Paid 07/20 07/21	Amount Serial # 100.00 23200018 25.87	Description 328 DEPOSIT CORI ACCOUNT ANA				
	Withdrawals/Debits:	2					
Balance	Date	Balance	Collected Balance	Date	Balance	Collected Balance	
Activity History	07/01 07/05 07/17 07/18	11,559.19 10,559.19 6,518.56 6,746.56	11,559.19 10,559.19 6,518.56 6,518.56	07/19 07/20 07/21	6,746.56 7,430.56 7,404.69	6,746.56 6,746.56 7,404.69	

The Ending Daily Balances provided do not reflect pending transactions or holds that may have been outstanding when your transactions posted that day. If your available balance wasn't sufficient when transactions posted, fees may have been assessed.



Page 3 of 3 36/E00/0175/0/42 1000191287969 07/31/2017

Account Statement

X	CHAMPIONS RESERVE CD 2005 PARIVAL CIPCLE: SUITE 1N TALIPA, FL 38007 (613) 087-8120	9		STATE OF THE STATE	DATE 003
				2.5	AMOUNT
""One	Thousand and 00/100 Dollars			. \$	
				7/1/2017	\$1,000.00
PAY 10 THE		TYPA BIOY	R 150 DAYS RES REQUIRED		
	Meritus Districts 2005 Pan Am Circle-	100		100	679
	Suite 120 Tempa, FL 33507			727	***
	USA			Junichte	April VA

Ck # 38

07/05

\$1,000.00



Ck # 39

07/17

\$4,040.63

Deposit Corre	ction Advice Business Date: 7/20// Reference: 23000018
.°¥ Sia∏asr	
Your transaction on 7/20/2017 has been adjust Reason: Error in Addition	ted as follows:
Your account 1000191287969 has been debite Comments: 4212387283. Deposit total should	

Ck # 2320001828

07/20

\$100.00

Summary

Cash Account: 10101 Cash--Operating Account

Reconciliation ID: 07/31/2017 Reconciliation Date: 7/31/2017

Status: Open

Bank Balance	7,404.69
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	456.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	0.00
Reconciled Bank Balance	7,860.69
Balance Per Books	7,860.69
Unreconciled Difference	0.00

Click the Next Page toolbar button to view details.

Champions Reserve CDD Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash--Operating Account

Reconciliation ID: 07/31/2017 Reconciliation Date: 7/31/2017

Status: Open

Outstanding Deposits

Deposit Number	Document Number	Document Date	Document Description	Document Amount
	CR018	7/31/2017	Lot Closing CK# 121922	456.00
Outstanding Deposits				456.00

Champions Reserve CDD Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash--Operating Account

Reconciliation ID: 07/31/2017 Reconciliation Date: 7/31/2017

Status: Open

Cleared Checks/Vouchers

Document Number	Document Date	Document Description	Document Amount	Payee	_
0038	7/1/2017	System Generated Check/Voucher	1,000.00	Meritus Districts	
0039	7/7/2017	System Generated Check/Voucher	4,040.63	US Bank	
AWD	7/21/2017	Analysis Fee	25.87		
Cleared Checks/Vouch	ners		5,066.50		

Detail

Cash Account: 10101 Cash--Operating Account

Reconciliation ID: 07/31/2017 Reconciliation Date: 7/31/2017

Status: Open

Cleared Deposits

Deposit Number	Document Number	Document Date	Document Description	Document Amount
	CR017	7/3/2017	Lot Closing CK# 121643	0.00
	CR015	7/10/2017	Lot Closing CK# 121686	456.00
	CR016	7/10/2017	Lot Closing CK#12174	228.00
121643	001Champions	7/18/2017	Lot Closing Receipts Lot 76, 329 Summer Squall Rd	228.00
Cleared Deposits				912.00